

## 2005, Montana Water Center, MEMORANDUM

**TO: Project Principal Investigators**

**FROM: Susan Higgins, USGS Water Resources Research Program Manager**

**RE: USGS 104b Water Resources Research Grant Deliverables**

1. As per your 104b water research project contract with Montana State University, you are responsible for submitting a final **USGS Technical Report** to the Montana Water Center using these guidelines:

- 25 pages or less (electronic or copy of your reprint)
- Due within 6 months of your contractual end date
- Format in the professional journal style of your choice
- Thesis work is encouraged under these grants, but a copy of the final thesis cannot be accepted as a Final Report for our purposes
- Include an electronic abstract for entry into the Montana Water Center's electronic project database at: <http://water.montana.edu/mwc/programs/research/usgs/default.htm>.

2. **Presentation of your results at the Annual AWRA Montana Section meeting.** The request for abstracts is typically advertised each May by the Water Center. Go to <http://awra.org/state/montana/> for more information.

3. **Tracking.** Regarding your research project, the USGS is very interested in spinoffs resulting from your research. These include:

- **Citations** - Articles in:
  - Refereed Scientific Journals
  - Book Chapters
  - Dissertations
  - Water Resources Research Institute Reports (This will be your complete final report - 25 pages or less.)
  - Conference Proceedings
  - Other Publications
- **Student Support** - (Undergrad, M.S., Ph.D., Post doc) - How many students did you research support? Was a thesis or dissertation generated through this project? If yes, please list under 'Citations.'
- **Notable Achievements and Awards** - Are there any special accomplishments stemming from work supported by this research project or matching funds? These include significant changes in policy and problem solving, student awards, recognition from other agencies or organizations, etc.

4. All final reports must be submitted electronically to [water@montana.edu](mailto:water@montana.edu). One hard copy must also be submitted, accompanied by a short cover letter on your professional letterhead. Submittal address is Montana Water Center, 101 Huffman Hall, Montana State University, Bozeman, MT 59717. Questions can be directed to Susan Higgins at (406) 994-1772 or [shiggins@montana.edu](mailto:shiggins@montana.edu).